



RESIDENTIAL RE-ROOFING APPLICATION

Residential roofing is governed by Section 22.22.700(23), "Roofing," of the Cerritos Municipal Code, which is incorporated to this application by reference, and which is available on the City of Cerritos website at www.cerritos.us under GOVERNMENT » City Regulations » Cerritos Municipal Code » Title 22 » Chapter 22.22.

1.0 HOMEOWNER INFORMATION

1.1 Name(s): _____ 1.2 Phone number: _____

1.3 Property address: _____

1.4 Is this property in a homeowners association (HOA)? Check one:

No Yes: _____ I have attached written approval from the HOA.
 (initials)

2.0 RE-ROOFING INFORMATION

2.1 Name of contractor/ entity performing work: _____ 2.2 State license #: _____

2.3 City business license #: _____ 2.4 Contact name: _____

2.5 What type of roof is proposed for replacement? Complete the applicable section(s) below.

2.5a Pitched roof (if applicable)

A. Existing pitched roof area: sq. ft.	B. Proposed replacement area: sq. ft.	C. Percentage of total existing pitched roof area to be replaced (B ÷ A x 100): %
Pitched roof material (check one):	<input type="checkbox"/> Lightweight tile <input type="checkbox"/> Heavyweight tile	<input type="checkbox"/> Asphalt composition: tear off <input type="checkbox"/> Asphalt composition: no tear off
Roof style (check one):	<input type="checkbox"/> Mission <input type="checkbox"/> Shake	<input type="checkbox"/> Slate <input type="checkbox"/> Asphalt composition: 30-year minimum required
Material weight: lbs./sq. ft.*	ICC #:	Manufacturer:
Color: <small>(Color sample or brochure may be required.)</small>		

2.5b Flat roof (if applicable)

A. Existing flat roof area: sq. ft.	B. Proposed replacement area: sq. ft.	C. Percentage of total existing flat roof area to be replaced (B ÷ A x 100): %
Flat roof material (select one):	<input type="checkbox"/> Hot mop <input type="checkbox"/> Other (specify): _____	Color: <small>(Color sample or brochure may be required.)</small>

*2.6 Is the roofing material greater than or equal to 6.0 lbs./sq. ft.? Check one:

No Yes: _____ I have attached engineering calculations that support the proposed material.
 (initials)

2.7 Are skylights proposed? Check one:

No Yes: _____ I have attached a completed Skylight Application.
 (initials)

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Project Reference Number: _____
A/P# _____

Continued next page →

2.8 Property address: _____
(same as item 1.3 on previous page)

2.9 Is this re-roofing application part of or related to a solar energy system installation application?
 No Yes: A separate "Residential Solar Energy System Application" must be submitted prior to or concurrent with this re-roofing application. See Section 3.4 of the solar application for additional requirements.

3.0 ACKNOWLEDGEMENT

By signing below, I acknowledge an understanding of the following declarations:

3.1 Review of Requirements. I declare, under penalty of making a false statement, that I have read and understand the statements and requirements of Section 22.22.700(23), "Roofing," of the Cerritos Municipal Code, which is available on the City of Cerritos website as described above.

3.2 Conditions of Approval. I understand and will comply with the following additional requirements, and I understand that the roof will not receive a final approval until all of the following requirements have been completed:

- 3.2a: All roof vents and turbines must be painted to match the new roof color.
- 3.2b: Any replaced or existing un-painted shiplap or fascia must be painted to match the trim color. A separate Paint Color Permit application is required.
- 3.2c: For sloping roofs, roof edging must match the color of the roof.
- 3.2d: For flat roofs, L-metal or flashing must match the color of the adjacent fascia board.
- 3.2e: If applicable, bird stops are required on all mission style tile roofs.
- 3.2f: Following delivery of the roof materials to the property, an invoice list and verification of appropriate job address shall be submitted to the Building and Safety Division.

3.3 Material Sample. I understand that a sample of the proposed material may be required if what is proposed has not previously been approved by the City of Cerritos.

3.4 Construction. Hours and days of construction are limited to the following:
 Monday to Friday: 7am to 6pm; Saturday: 10am to 5pm; Sunday/Holidays: No Work.

3.5 Penalties for Violation. A violation of the statements and requirements of the Municipal Code may constitute an infraction punishable pursuant to Section 1.08.020 of the Cerritos Municipal Code.

3.6 Homeowner's signature: _____ Date: _____

3.7 Contractor's signature: _____ Date: _____

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<p>Planner check</p> <p><input type="checkbox"/> Application is complete and signed by both homeowner and contractor</p> <p><input type="checkbox"/> Required attachments are provided if applicable: HOA approval (1.4), heavyweight material engineering calcs. (2.6), Skylight Application (2.7), and/or Residential Solar Energy System Application (2.9)</p> <p><input type="checkbox"/> Review aerial photo to check proposal against existing conditions (patio, accessory structure)</p> <p><input type="checkbox"/> Project complies with CMC requirements</p> <p><input type="checkbox"/> Computer permit entry:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Check cases for existing notes and expired permits requiring resolution <input type="checkbox"/> Check that a permit is not already entered for this application and property <input type="checkbox"/> Computer codes: OVRTHECNTR » REROOF <input type="checkbox"/> Property owner information is current (GIS); if not, request a copy of the grant deed to confirm ownership as a condition of permit issuance <input type="checkbox"/> Enter permit data <p>Project Ref. Number: A/P# _____</p> <p><input type="checkbox"/> Sign and date approval area</p> <p><input type="checkbox"/> Refer to Building and Safety Division for permit</p>	<p style="text-align: center;"><u>City of Cerritos Planning Approval</u></p> <p>_____</p> <p>Staff Signature</p> <p>_____</p> <p>Date</p> <p>Issuance of the permit shall not be construed as final approval of this installation. Roofing materials shall comply with Section 22.22.700(23) of the Cerritos Municipal Code. No final shall be issued unless all conditions of approval above have been completed.</p>