



Community Development Department - Application and Building Permit Forms

| Project Type | Forms Required |
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| Air Conditioner (new or replacement) | <ul style="list-style-type: none">• Air Conditioner Planning Application (see application for submittal requirements)• Alterations – HVAC Form• Building/Plumbing/Electrical/Mechanical Permit Application• Owner/Contractor Declaration Form |
| Bathroom Remodel | <ul style="list-style-type: none">• Building/Plumbing/Electrical/Mechanical Permit Application• Owner/Contractor Declaration Form• Waste Management Plan Form |
| New Block Wall (30" and Higher) | <ul style="list-style-type: none">• Block wall/Fence Planning Application (see application for submittal requirements)• Building/Plumbing/Electrical/Mechanical Permit Application• Waste Management Plan Form• Owner/Contractor Declaration Form |
| Fire Alarm/Fire Sprinklers | <ul style="list-style-type: none">• Building/Plumbing/Electrical/Mechanical Permit Application• Owner/Contractor Declaration Form• Waste Management Plan Form |
| Kitchen Remodel | <ul style="list-style-type: none">• Building/Plumbing/Electrical/Mechanical Permit Application• Owner/Contractor Declaration Form• Waste Management Plan Form |
| Landscaping | <ul style="list-style-type: none">• Building/Plumbing/Electrical/Mechanical Permit Application (if plumbing is applicable)• Owner/Contractor Declaration Form• For commercial/industrial properties: Three (3) sets of plans prepared by a California state licensed landscape architect |
| Patios (repair or construction of new patios) | <ul style="list-style-type: none">• Patio Planning Application (see application for submittal requirements)• Building/Plumbing/Electrical/Mechanical Permit Application• Owner/Contractor Declaration Form• Waste Management Plan Form |

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| Aboveground Pool/Spa | <ul style="list-style-type: none"> • Building/Plumbing/Electrical/Mechanical Permit Application • Owner/Contractor Declaration Form |
| Underground Pool/Spa | <ul style="list-style-type: none"> • Pool Planning Application (see application for submittal requirements) • Swimming Pool Combo Application • Owner/Contractor Declaration Form |
| Residential Re-roofing | <ul style="list-style-type: none"> • Residential Re-roof Planning Application (see application for submittal requirements) • Building/Plumbing/Electrical/Mechanical Permit Application • Waste Management Plan Form • Owner/Contractor Declaration Form |
| Commercial Re-roofing | <ul style="list-style-type: none"> • Building/Plumbing/Electrical/Mechanical Permit Application • Waste Management Plan Form • Owner/Contractor Declaration Form |
| Room Additions | <ul style="list-style-type: none"> • Room Addition Planning Application (see application for submittal requirements) • Building/Plumbing/Electrical/Mechanical Permit Application • Owner/Contractor Declaration Form • Waste Management Plan Form • Three (3) sets of plans submitted to Current Planning |
| Signs | <ul style="list-style-type: none"> • Planning Sign Application (see application for submittal requirements) • Building/Plumbing/Electrical/Mechanical Permit Application • Waste Management Plan Form • Owner/Contractor Declaration Form • Three (3) sets of plans submitted to Current Planning |
| Skylight/Solar Tube | <ul style="list-style-type: none"> • Skylight Planning Application (see application for submittal requirements) • Building/Plumbing/Electrical/Mechanical Permit Application • Owner/Contractor Declaration Form • Waste Management Form |
| Solar Energy System | <ul style="list-style-type: none"> • Solar Planning Application (see application for submittal requirements) • Building/Plumbing/Electrical/Mechanical Permit Application • Waste Management Plan Form |

| Project Type | Forms Required |
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| Solar Energy System continued | <ul style="list-style-type: none"> • Owner/Contractor Declaration Form • Three (3) sets of plans submitted to Current Planning |
| Tenant Improvement | <ul style="list-style-type: none"> • Building/Plumbing/Electrical/Mechanical Permit Application • Waste Management Plan Form • Owner/Contractor Declaration Form • Three (3) sets of plans submitted to Current Planning |
| Water Heater | <ul style="list-style-type: none"> • Building/Plumbing/Electrical/Mechanical Permit Application • Owner/Contractor Declaration Form |
| Windows | <ul style="list-style-type: none"> • Building/Plumbing/Electrical/Mechanical Permit Application • Waste Management Plan Form • Owner/Contractor Declaration Form • Two (2) sets of plans submitted to Current Planning |