



CITY OF CERRITOSSM

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CITY OF CERRITOS STATE OF CALIFORNIA NOTICE OF REQUEST FOR PROPOSALS FOR CUSTODIAL SERVICES ON CENTRAL CUSTODIAL ROUTE RFP NO. 1546-24

Project Identification: **CUSTODIAL SERVICES ON THE CENTRAL CUSTODIAL ROUTE, RFP NO. 1546-24**

Project Description: The City of Cerritos ("City") is requesting proposals from qualified custodial contractors ("Contractor") to provide the daily custodial services on the City's Central Custodial Route, which includes the Cerritos Center for the Performing Arts and the Cerritos Library.

Proposals must be received on or before: **11:00 a.m. Wednesday, June 5, 2024**

Place of proposal receipt: City of Cerritos, City Clerk's Office
Bloomfield Avenue at 183rd Street
Cerritos, California 90703
Attention: Mike O'Grady, Utilities Administrator

Proposals must be marked: **"DO NOT OPEN - PROPOSAL"**

It is the responsibility of the prospective Contractors to ensure that their proposal is properly marked and received in the appropriate location by the deadline. Bids not received in the Office of the City Clerk/Treasurer at the above referenced location by the deadline provided will not be considered.

Request for Proposal details are available in the Public Works Department located on the 2nd Floor of City Hall, 18125 Bloomfield Avenue, Cerritos, California, 90703.

A Mandatory Facility Pre-Examination will be conducted on Tuesday, May 14, 2024. The meeting will commence at 9:00 a.m. at the Cerritos Library. The City will not review any proposals from Contractors who do not attend the Mandatory Facility Pre-Examination.

The City's final selection criteria may include, but need not be limited to the following:

- Completeness of proposal.
- Contractor and key team members' training and experience in performing similar work.
- The Rate Schedule to perform the required services.
- The Contractor's demonstrated understanding of the scope of work and the required services.
- Quality of service previously performed by the Contractor.
- Evaluation of Contractor's equipment.

- Insurance Coverage to be provided to City.
- Contractor's comments on the proposed professional services agreement.

The City reserves the right to reject any and all proposals, or portions thereof, or to waive any informality or irregularity in a proposal to the extent allowed by law.

By order of the City of Cerritos. Dated/Posted/Published: **April 26, 2024**